



NEA 8

**NATIONAL EMPLOYMENT AUTHORITY OFFICE
P.O Box 40326 - 00100, Nairobi.**

REGION.....

COUNTY.....

SUB-COUNTY.....

TERMINATIONS FOR THE MONTH OF.....

Name of Employer..... Mobile Phone Number

Postal Address Physical Address

Website..... Email Address

Name of Employee	Sex	Age	Nationality	QUALIFICATION		Job Title (Occupation)	Terms of Employment e.g. Contract =C Permanent = p Casual=C Others (Specify)	Reasons for termination						
				Highest Education Level	Highest Skill Obtained			1	2	3	4	5	6	

NOTES:
1. Redundancy 2. Death 3. Retirement 4. Abscondment 5. Own Volition 6. Dismissal



Name.....Designation.....Date.....

SignatureOfficial Rubber Stamp of Employer.....